

**BUNGUNYAH KORALEIGH IRRIGATION TRUST**  
**ACCOUNTS CLERK – Lvl 2**

The BKIT has a casual part-time position for 1 day per week (hours/day may vary) for a motivated person with excellent communication skills.

Ideally familiar with Reckon (Quickbooks) & Microsoft Excel, with competent word processing & data entry skills. Understanding of irrigation would be an advantage, but is not essential. Full job description available on request.

**BUNGUNYAH KORALEIGH IRRIGATION TRUST**  
**WATER ORDER OFFICER**

The BKIT has a long-term casual position for 8 hours per week for an enthusiastic person with good communication skills.

Must have basic computer skills, hold current driver's licence and able to work as part of a small team. Understanding of irrigation would be an advantage, but not essential. Full job description available on request.

Applications for both positions close 4pm  
Wednesday 31 January  
Please submit your resume in writing to:  
[bkirrigation@bigpond.com](mailto:bkirrigation@bigpond.com) or  
PO Box 52, Koraleigh NSW 2735

The most important requirements for both positions are aptitude, reliability & a willingness to learn. Ongoing training & support will be provided in an inclusive workplace.

These two positions can be combined, with the Water Order Officer work undertaken mainly from home with work taking approximately 1 hour per day, at a time that suits the successful applicant.